Drayton, Gertrude — [Secretary, Endowment, Building Committee] College Alumnae Assoc. — Apr. - June 1920

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UNIVERSITY COLLEGE ALUMNAE ASSOCIATION
BUILDINGS COMMITTEE
100 QUEEN'S PARK
TORONTO

MRS. V. E. HENDERSON, '07, *Chairman.*
MRS. E. A. BOTT, '12, *Vice-Chairman.*
MISS MARY KENTNER, '11, *Secretary.*
MISS MARGUERITE TAYLOR, '14, *Treasurer.*
MISS GERTRUDE GRAYDON, '12, *Executive Secretary.*

SIR EDMUND WALKER,
Honorary Treasurer of the Fund.

TELEPHONE COLLEGE 2424

April 29, 1920.

President Falconer,
University of Toronto,
Toronto.

Dear Mr. President,

Mrs. Henderson, Chairman of the Buildings Committee asked me to forward to you copies of the Minutes of the last two meetings of the Committee and Reports, as enclosed, so that you may be informed of the action of the Committee during your absence from the City.

Sincerely yours,

Gertrude Graydon.

Executive Secretary.

MINUTES OF MEETING
BUILDINGS COMMITTEE
MARCH 10, 1920.

A meeting of the Buildings Committee was held at Argyll House on Wednesday, March 10th at 8 p.m.

Present: Mrs. Henderson, Miss Wrong, Miss Atkin, Mrs. McRae, Miss Kentner, Miss Stewart, Miss Caldwell, Mrs. Buchanon, Miss Benson, Miss McDonald, Miss Cooper, Miss Willson, Mrs. Bensley, Mrs. Bott, Miss Graydon Sec'y.

The Executive Secretary read her report.

A letter was read from Mrs. Cameron regretting that it was necessary for her to resign from the Committee. Her resignation was accepted by the Committee.

A letter was read from Mr. John M. Lyle asking to Mr. H.H.Madill associated with him as Architect for New Women's Buildings.
Moved by Miss McDonald, seconded by Miss Kentner that Mr. H.H. Madill be associated with Mr. Lyle as the Committee's Architect.
Carried.

A second letter from Mr. Lyle was read requesting a meeting with the Committee re sketch plans for the proposed folder.
Moved by Miss McDonald, seconded by Mrs. Buchanon that meetings with the Architect re sketch plans be left to the Committee on Plans,
Carried.

It was decided that members of the Committee should write to graduates with whom they were personally acquainted, asking them to organize goups in their vicinities. The list of Group Leaders was then read over.

Mrs. Henderson reported for the Treasurer that the Hon. Treas., Sir Edmund Walker , would like a resolution from the Committee stating in whose names the bank account for office expenses should be placed.
Moved by Miss Caldwell, seconded by Miss Stewart that a bank account

The Executive Secretary read a Statement of Campaign Expenses to to date, showing a balance in the bank of $275.72 on April 19th, and a Statement of the Building Fund, showing a credit in the bank of $1,911.90 on the same date.

Moved by Miss Stewart, seconded by Miss McDonald that this report be received. Carried.

Moved by Miss Taylor, seconded by Mrs. McRae that the Hon.Treas. Sir Edmund Walker be authorized to draw a cheque on the Building Fund for the sum of $350. to the credit of the Campaign Expense Account to meet current expenses. Carried.

The Secretary read a letter from Mrs. Bott tendering her resignation from the office of Vice-Chairman on account of absence from the City. Her resignation was accepted by the Committee with great regret.

The nomination of Mrs. McRae as Vice-Chairman was moved by Miss Taylor, seconded by Mrs. Buchanon. This motion was withdrawn at the request of Mrs. McRae.

The Nomination of Miss Stewart was moved by Mrs. McRae, seconded by Miss McDonald. Carried.

REPORTS OF COMMITTEE

Mrs. McRae reported for the Toronto Campaign Committee that a very enthusiastic meeting of the ~~Toronto~~ Year Leaders and Canvassers was held on Monday, April 19th at which $11,905.00 was reported to date. This represents subscriptions from a little over one third of the Toronto Graduates. A number of Years are planning entertainments to bring up their quotas. The members of the Committee have consented to canvass ex-students, and lists of ten have been sent to them.

Miss Taylor asked if lists of subscribers were to be published. Mrs. McRae said that the Year Leaders and Canvassers were very much opposed to the idea.

Miss Atkin reported for the Out-of-town Campaign Committee that 12 groups are now operating. Literature and subscription cards have been sent to the leaders. A meeting in Toronto of the Group Leaders during the latter part of June is being planned. Toronto Alumnae have been asked to write to their out-of-town ~~Fri~~ Year friends asking for their support. She asked the Committee what expenditure would be justified for travelling expenses and for the purchase of photographs of the Plans.

Moved by Miss McDonald, seconded by Miss Barber that the necessary expenditures in connection with the out-of-town Campaign be left to Miss Atkin to decide, to be reported to the Committee later. Carried.

Miss Atkin said that she would like a Committee to act with her.

Moved by Miss Stewart, seconded by Mrs. McRae that Miss Atkin be empowered to select a Committee to plan the Out-of-town Campaign. Carried.

. . . . .

Miss Caldwell reported for the ~~Out-of-town~~ Publicity Committee

The Secretary was instructed to write letters to the City Editors and to the editors of the Women's Pages of the ~~various~~ City papers thanking them for their excellent co-operation.

Mrs. Henderson reported re Mr. Lyle's letter of March 22nd, submitting terms for services as Architect, that she had consulted Dean Mitchell and Mr. Campbell as instructed, and that they had considered the terms fair. She then read a letter from the Board of Governors dated March 26th, which stated that their approval of the appointment of Mr. Lyle as Architect for New Women's Buildings was for the purpose of sketch plans only, and was not to be construed as applying to final plans or to supervision of construction. Mrs. Henderson reported

that the Executive had consulted Dr. Macdonald and Dean Mitchell regarding this letter, and were told that such had been the understanding at the meeting of the Board of Governors at which the appointment of Mr. Lyle was approved, but owing to the fact that it was not made clear, the secretary had failed to state the case in his letter to the Buildings Committee. The letter from the Board of Governors of March 26th was then forwarded to Mr. Lyle with one from the Committee asking him to submit terms on the new basis. The Executive later met with Mr. Lyle to discuss terms at which time the advisability of the Committee's buying the Plans from Mr. Lyle, and paying back the $750. loaned by the Board of Governors, was discussed. Miss Taylor was instructed to consult Sir Edmund Walker regarding the above, and Mr. Lyle was requested to submit terms in the form of a letter to the Committee.

Miss Taylor reported that - "Sir Edmund Walker regarded the present situation as the outcome of a series of misunderstandings, part of the blame for which attached to the Committee, and part to the Board of Governors. He advised the Committee to get into touch with a solicitor, and have him look into all the details of the case, furnishing a statement and opinion to be forwarded with the aforementioned letter of Mr. Lyle to the Board of Governors for their consideration. In the meantime it was not advisable for the Committee to take any action." She added that he did not consider ~~that~~ it ~~was~~ advisable for the Committee to buy the sketch plans from Mr. Lyle.

Mrs. Henderson then read a letter from Mr. Lyle dated April 16th submitting terms as Architect for preliminary drawings.

Moved by Miss Taylor, seconded by Miss Stewart that Mrs. Henderson and Miss Wrong be delegated to consult Judge Masten re drawing up a statement of our case to go with Mr. Lyle's letter to the Board of Governors. Carried.

Mrs. Henderson reported that the Executive had considered it necessary to have extra office assistance, and had accordingly engaged a clerk for one half week on March 1st, and on March 15th had engaged Miss Marjorie Kirkpatrick regularly at half time.

Moved by Mrs. McRae, seconded by Miss Caldwell that the Executive be empowered to engage the necessary office assistance.

Carried.

It was decided that a Committee should be appointed to consider plans for forming an Advisary Committee of Men and for the Public Campaign in the Fall. Mrs. Henderson appointed the Committee as follows, - Miss Stewart, Miss McDonald, Miss Caldwell, Miss Wrong, Miss Taylor. It was decided that this Committee should make their report on Thursday night, April 29th.

The Meeting adjourned.

Gertrude Graydon

Executive Secretary.

Secretary's Report - April 20, 1920.

So much has been accomplished since the last meeting of the Committee that it is hard to review briefly. The Toronto Campaign, opened as you know, at the Annual Dinner at Hart House on April 7th, is now well underway. Mrs. McRae will report returns to date. As it was impossible to have sketch plans published in time for the Toronto Campaign, the Executive decided to ask Mr. Lyle to show the plans by means of the screen at the Dinner. It was later decided to print a small folder regarding the need for New Buildings put in rather popular form. The folder was sent to all Alumnae in Toronto before the Dinner, and is now being sent to all out-of-town Alumnae. A good deal of time has been given in connection with publicity in the Toronto papers. Miss Atkin will report for the Out-of-town Campaign. There are now 15 Groups organized. Their leaders have been kept informed of progress in Toronto, ~~and many of the~~ and in the case of those who were present at the Dinner at Hart House, plans were thoroughly discussed with them while in town. It is hoped that a meeting of Group leaders may be arranged for the latter part of June to be held in Toronto.

The Undergraduate Returns are now almost complete, and are as follows, -

Subscriptions	$5,162.00
" promised	160.00
Candy Sales	351.90
Donation from Dramatic Club	150.00
" " Alpha Phi Fraternity	232.54
" " Rebel	8.00
Total	$6.074.44

Respectfully submitted,
Gertrude Graydon.

SPECIAL MEETING OF THE
BUILDINGS COMMITTEE
March 24th, 1920.

A meeting of the Buildings Committee of the University College Alumnae Association was held at the office of Mr. Lyle on Wednesday March 24th at 8 p.m.

Mr. Lyle presented the preliminary drawings for the approval of the Committee.

Mrs. Henderson read a letter from Mr. Lyle in which he submitted terms for his services as Architect. Mrs. Henderson was instructed to consult Dean Mitchell and Mr. Campbell regarding the terms.

Moved by Miss McDonald, seconded by Miss Caldwell that our Committee act on the advice of Dean Mitchell and Mr. Campbell re terms submitted by Mr. Lyle in his capacity as Architect, and that such action be referred to the University College Alumnae Association for approval. Carried.

The meeting adjourned.

Gertrude Graydon,
Executive Secretary.

April 30th, 1920

Miss G. Grayson,
Executive Secretary,
University College Alumnae Association Buildings Committee,
100 Queen's Park,
Toronto.

Dear Miss Grayson:

Many thanks for your letter with the copies of the minutes of the committee and reports in regard to the progress of the building fund. I am glad to know that you have met with success so far and I hope that this will continue. I shall always be happy to do anything in my power to help you.

With kind regards, I am,

Yours sincerely,

President.

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June 26th, 1920

Miss E. Graydon,
Secretary, University College Alumnae Buildings Committee,
100 Queen's Park,
Toronto.

Dear Miss Graydon:

You will very shortly receive a communication from the Board of Governors with regard to the Architect, which I hope will be satisfactory.

I read your communication to the Committee of the Board last week, and again brought the matter before the Board at its meeting on Thursday. I am authorised to assure you that the Board of Governors is quite in sympathy with your movement for the erection of a Union and Residences for University College. However, they are of opinion that the scheme should not be too ambitious at the beginning, as the plans that Mr. Lyle laid before the Board seemed to them in the meantime to involve an outlay on capital account which would be very difficult to raise.

They are quite agreeable to your having associated with you in the work a committee of gentlemen from the city who may be able to assist you in your undertaking, and we wish you every success in regard to that.

Yours sincerely,

President.